

# An in-depth guide to printing & scanning

## File spec guide

Make sure your file is set to these specifications:

**Height and width : set to the size you want the print to be.**

**Resolution: 300dpi or more.**

**File type: Ideally a tiff but we can accept jpegs.**

**Colour mode: RGB.**

**If you want a border please make sure it's already included.**

If you need assistance with preparing your file to these specifications, please see the next page. (Files that are not set-up to this specification may incur an assessment or editing fee.)

## Basic print prices

The price charged will be for the smallest size that your print fits into.

	Xpressions smooth	Legacy Gloss	Somerset enhanced	Awagami Inbe wash	Hemp	FA pearl/ German Etching	PS Pearl
A5	£6	£6.95	£6.95	£6.95	£7.45	£7.64	£5.95
A4	£9.20	£9.85	£9.85	£9.85	£10.99	£11.01	£8.71
A3	£13.90	£14.46	£14.46	£14.46	£14.89	£14.99	£12.69
A2	£21.34	£25.25	£25.25	£25.25	£25.56	£26.79	£18.91
A1	£42.55	£50.45	£50.45	£50.45	£51.03	£52.22	£36.27
A0*	£82.45	£100.35	£100.35	£100.35	£105.87	£105.87	£73.54
8 x 10in	£7.97	£8.68	£8.68	£8.68	£8.99	£9.12	£7.59
10 x 12in	£9.99	£10.55	£10.55	£10.55	£11.21	£11.73	£8.98
12 x 16in	£13.69	£14.01	£14.01	£14.01	£14.25	£14.56	£12.55
16 x 20in	£16.56	£18.02	£18.02	£18.02	£20.87	£22.49	£15.62
16 x 24in	£20.52	£23.14	£23.14	£23.14	£24.92	£25.99	£18.67
20 x 24in	£23.75	£28.35	£28.35	£28.35	£31.31	£32.81	£22.79
20 x 30in	£28.80	£37.99	£37.99	£37.99	£39.05	£41.35	£26.71
23.6 x 36in	£44.75	£48.65	£48.65	£48.65	£55.98	£57.41	£39.18
30 x 30in*	£55.00	£57.23	£57.23		£64.92	£64.92	
30 x 40in*	£61.74	£68.45	£68.45		£88.62	£88.62	
40 x 40in*	£79.25	£86.05	£86.05		£110.74	£110.74	
36 x 48in*	£86.71	£95.27	£95.27		£119.25	£119.25	
40 x 50in*	£98.97	£108.56	£108.56		£145.16	£145.16	

\* minimum order & longer turnaround may be required, see page 4.

# File assessment

If you'd like us to check your file before printing **add £6** to the basic prices above: if we find we need to set-up the file, we'll refer you to the file set-up process instead (and waive the £6).

## File set-up

Level	What work we'll do to your file	Price <small>(in addition to the print price)</small>
Set-up	resizing (to the same aspect ratio, no cropping), checking & altering colour mode and file type, adding a standard 35mm border, a digital proof (on request)	£9

Additional tasks not described above fall into our file edits service below.

## File edits

Choose this service if you need us to work on your file before printing it. Here are some examples of adjustments that can be made:

- Background removal
- Background extensions
- Dust/ scratch/ spot/ signature removal
- Colour balancing / matching / enhancement
- Exposure/ brightness/ levels optimisation
- Cropping, resizing, adding custom borders
- Adding title & artist text

Rates are based on complexity and how much time is spent on making the adjustments, graded into levels. See the table below for a guide/ approximate idea of what your edits might cost.

Level	What work we'll do to your file	Average price <small>(in addition to the print price)</small>
Level 1	Neutralising/ balancing or enhancing colour, optimising brightness, cropping, resizing and adding custom borders, spot removal. (for files less than 500MB)	£20
Level 2	Colour matching, removing signatures, dust and scratches, standard background extensions, adding title and artist text. Includes test strips. (for files less than 500MB)	£45
Level 3	Complex colour matching that requires masking, complex background extensions, in-depth retouching, and any edits on files larger than 500MB. Includes test strips.	£85

All levels include file set-up and a digital proof.

# Scanning Prices

Our scanning process generates a 450dpi TIFF at 16bit.

Add £1 if you need a resolution between 450-600dpi, or £2 for a 600-800 dpi file.

Lower-res 8-bit scans have a discount applied (10% for 300dpi, 50% for 120dpi)

Size	Basic scan	Optimised scan
A3	£8.50	£27
A2 (2 scans)	£18.25	£32
A2+ (3 scans)	£25	£45
A1 (4 scans)	£32	£50

Our system is colour managed, but basic scans usually need to be worked on to clean-up and perfect colour balance.

Optimised scans produce a colour-balanced image with spots removed for a good quality print. For a more in-depth fully colour-matched service we recommend opting for a combination of a basic scan and the file edits service listed above.

Originals larger than A3 require multiple scans that we stitch together. The basic scan price includes this stitching process (but no further digital edits or colour corrections).

Please bring a USB hard-drive: we don't keep files on our system for more than 1 month unless you're opting for the archive service.

**We also scan negative and transparency film.** Email [jennifer@mount-art.co.uk](mailto:jennifer@mount-art.co.uk) for prices.

## Archive

If you want us to store your files in our archive to avoid you having to send us the file each time you want it printed, we can store as follows:

	up to 500MB	up to 1GB	up to 5GB	up to 10GB
per year	£50	£75	£100	£150

## Discounts

Where time savings can be made, discounts are offered. This is on a project-by-project basis, but as a ballpark, 10+ copies of a print/ file edits/ scans receive a 10% discount, 25+ receive a 15%, and 35+ 20%.

Please contact me for a bespoke discount.

## Collecting your prints & originals

To minimise our impact on the environment we don't package prints beyond wrapping in tissue paper. Please bring a sturdy portfolio case or packaging that is wind and rain proof to take your prints and originals home safely.

# Paper types: a guide

We keep a range of papers in stock (sized up to 24" on the short edge). We sometimes stock a small selection of other papers, and we can order in papers to your requirements (minimum orders below)

	materials	gsm	type	recommended for	OBA free
<b>Xpressions smooth</b>	100% cotton	300	smooth matte	a wide range of images, from fine art reproductions to photography	
<b>Legacy Gloss</b>	100% cotton	320	lustre	photography	yes
<b>Hemp (Hahnemühle)</b>	60% hemp fibre, 40% cotton	290	lightly textured matte	an environmentally friendly paper. Suitable for wide range of images, from art reproductions to photography	yes
<b>German Etching (Hahnemühle)</b>	100% alpha-cellulose	310	textured	fine art reproductions	
<b>Awagami Inbe washi</b>	Mulberry and hemp	70	matte	an environmentally friendly paper. Suitable for wide range of images, from art reproductions to photography	yes
<b>Fine art pearl (Hahnemühle)</b>	100% alpha-cellulose	285	Pearl lustre	photography	
<b>Somerset enhanced (St Cuthbert's Mill)</b>	100% cotton	255	textured matte	fine art reproductions	low OBAs
<b>Photo Smooth Pearl (PS)</b>	Resin-coated wood pulp	290	Semi-gloss	family photos. This paper is not as archival as the others.	

**cotton** is made from cotton fibres, and is archival and durable. It's unlikely to discolour over time.

**alpha-cellulose** is made from wood pulp. The alpha-cellulose papers we stock have been purified of all acids and lignen, to prevent yellowing.

**hemp** is the most environmentally friendly paper we can find. Hemp uses less water than cotton in its manufacture, and the fast-growing crops naturally sequester carbon. It's incredibly strong and durable, and is unlikely to yellow.

**gsm** is the thickness of the paper (grams per square meter)

**OBA** stands for optical brightening agents, which make papers appear crisper and whiter. OBAs do break down over time, and though our OBA papers are all archival, they may last less time than OBA-free papers.

minimum orders for papers not on this list depend on the size of the shortest edge of your prints:

up to 24": £300

up to 36": £400 (stock papers may also be subject to this minimum order)

up to 44": £750 (stock papers may also be subject to this minimum order)